

Assembly Guide

Thank you for purchasing an ALWAYS Bikes electric bicycle. We are proud to provide a quality product that will provide an un-paralleled ownership and riding experiences for years.

Please read and understand all key documents in the Owners Tool Box.

This is your Assembly Guide. If you have any questions or concerns during this process please reach out. This is very important for safety and performance and failure to assembly correctly could cause damage to the bike but more importantly injury or death to you. Be Cautious.

Please refer to ALWAYS Bikes Online Support.

eBliss Global, Inc. dba ALWAYS BIKES

<https://www.ALWAYSBIKES.com/support>

eMail questions to support@alwaysbikes.com

Call Toll Free at 888-341-6450



OUTA'HERE



ASSEMBLY GUIDE

Un-Boxing and Assembly Steps

1. Unpack Bike and Stabilize
2. Open Small Parts Box
3. Handlebar
4. Seat & Seat Post
5. Pedals
6. Adjustments
7. Battery Removal
8. Battery Charging-Off eBike
9. Battery Charging-On eBike
10. Front Wheel Removal & Installation
11. Specifications
12. Anatomy
13. Geometry



Small Parts Box



2. Handlebar

- a) Lift bar and secure to steer tube
- b) Secure Handlebar in stem with Allen tool
- c) Use the 2 bolts on the stem to align front wheel-ensure secure



1. Use hex tool to loosen screws from head piece



2. Center the handlebars start all screws partially in - do not tighten completely



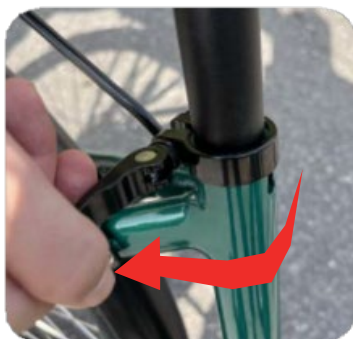
3. Rotate the handlebars to a comfortable position



4. Tighten the screws

4. Seat & Seat Post

- a) Open QR Lever
- b) Place Seat Post in Seat Tube
- c) Align seat for height and tilt



1. Open the clamp lever on the seat tube



2 Adjust the height & rotate the seat to a comfortable position.



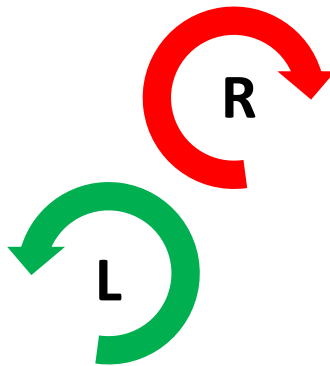
3. Finally lock the clamp.



4. Further forward & back adjustments can be made by loosening the 6mm hex bolt under the saddle.

5. Pedals

a) Use enclosed wrench to install, tighten and secure each pedal
NOTE pedals are labeled R (right or drive side) of L (left or NON drive side) Do not cross thread and ensure secure and tight



1. This bike provides convenient accessories, please check the L and R marks on pedals.



2. Take wrench from toolbox.



3. R means it should be installed in right side/Drive Side
L means it should be installed on the left / Non-Drive Side



4. Tighten the nut counterclockwise.

6. ADJUSTMENTS

Your NEW Always Anywhere folding bike has a number KEY SAFETY AREAS. Please ensure that all areas are tight, safe and secure. If you are having questions or are unsure of safety features, contact us prior to any ride.



Double Check to ENSURE SAFE TO

- ✓ All Items are Aligned and Tight & Secure
- ✓ You have adjusted the bike to fit you & your riding style
- ✓ Front Wheel- QR Skewer Tight, Secure & Engaged
- ✓ Handlebar Stem- Tight, Secure & Engaged
- ✓ Handlebar- Tight, Secure & Engaged
- ✓ Pedals- Folding are properly extended & tight secure
- ✓ Seat Post Clamp QR Tight, Secure & Engaged
- ✓ All BOLTS are Tight & Secure
- ✓ Brakes engage & are safe to stop
- ✓ Battery is CHARGED
- ✓ You RESPONSIBLE to KNOW & UNDERSTAND the features & benefits are prepared to enjoy the ride!
- ✓ ALWAYS WEAR a Helmet for SAFETY!

7. Battery Removal



1. Open the battery key.



2. Take out the battery.



3. Hold battery carefully and lift out



4. Insert the battery in reverse steps

8. Charging Battery off the eBike



1. Take out the battery.



2. You can take battery to your company, or home to charge it.



3. Plug one end of the charger into the battery & the other end into power supply.



4. Red light shows the battery is charging, green light is full.

9. Charging Battery on eBike



1. Take out the battery charger.



2. Charger hole in on the left side of the frame and near the folde.



3. Plug the charger into power supply.



4. Red light shows the battery is charging, green light is full.

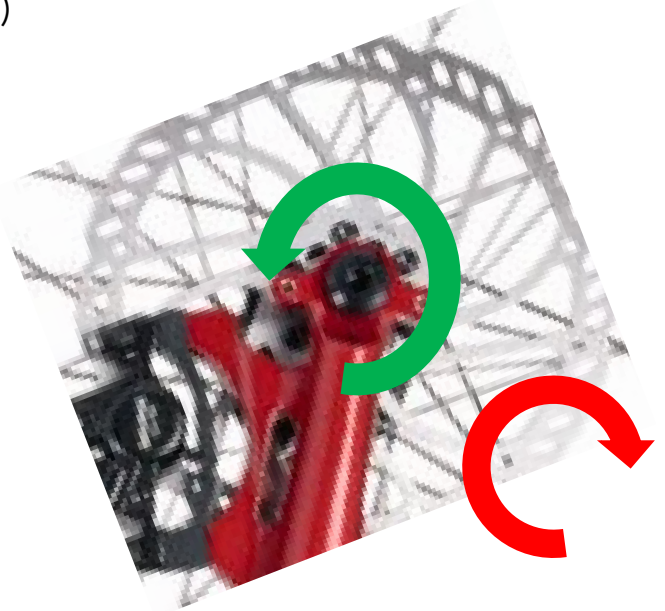
10. Front Wheel Removal & Installation

Front Wheel uses a **THRU AXEL.**

To remove the wheel, you must relieve the pressure on the front wheel.

You can either have support and lift the front end off the ground or flip the bike upside down.

(Be cautious of display so you do not damage it)



- Use an 8mm Allen wrench and turn counterclockwise and pull out when loose until axel comes out.
- Remove wheel

- To Re-Install align rotor and hub alignment
- Slide Axel in and use 8mm Allen wrench turn clockwise to tighten and secure
- Confirm alignment
- Check Brake
- Confirm that the wheel is secure and tight